



**TOWN OF LOS GATOS  
COUNCIL AGENDA REPORT**

MEETING DATE: 08/04/2020

ITEM NO: 2

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**Minutes of the Town Council Meeting  
June 16, 2020**

The Town Council of the Town of Los Gatos conducted a regular meeting via Teleconference, due to COVID-19 Shelter in Place guidelines, on Tuesday, June 16, 2020, at 7:00 p.m.

**MEETING CALLED TO ORDER AT 7:01 P.M.**

**ROLL CALL**

Present: (all participating remotely) Mayor Marcia Jensen, Vice Mayor Barbara Spector, Council Member Rob Rennie, Council Member Marico Sayoc.

Absent: None

**COUNCIL/TOWN MANAGER REPORTS**

**Council Matters**

- Vice Mayor Spector stated she attended via teleconference the West Valley Sanitation District Board of Directors meeting.
- Council Member Rennie stated he participated via teleconference in the Silicon Valley Clean Energy (SVCEA) Board and Risk Oversight Committee, Valley Transportation Authority (VTA) Board, VTA Governance and Audit Committees, and with Council Member Sayoc he attended the Conceptual Development Advisory Committee (CDAC) and Council Finance Committee meetings.
- Council Member Sayoc stated she attended via teleconference the Cities Association and League of California Cities Board meetings.
- Mayor Jensen stated she attended via teleconference the Valley Transportation Authority (VTA) Policy Advisory Committee and mentioned that she has a meeting with Senator Beall via teleconference on Friday, June 19, 2020.

Council Member Rennie requested a high level overview of the Los Gatos/Monte Sereno Police Department budget, and an item to address racism in the community be added to a future agenda. Council Member Sayoc seconded the request.

**Manager Matters**

- Commented that the Los Gatos Police Department continually reviews and updates its policies, including the use of force policy to ensure best practices are used.
- Announced the recruitment for the Youth Commission is open, applications are due July 10, 2020 by 4:00 p.m., and interviews will be held on July 21, 2020.

Manager Matters – continued

- Announced that the General Plan Advisory Committee meeting will be Thursday, June 18, 2020 at 7:00 p.m. via Zoom.

**CLOSED SESSION REPORT**

Robert Schultz, Town Attorney, stated Council met in Closed Session as duly noted on the agenda and there is no report.

**CONSENT ITEMS (TO BE ACTED UPON BY A SINGLE MOTION)**

1. Approve Draft Minutes of the May 26, 2020 Special Town Council Meeting.
2. Approve Draft Minutes of the June 2, 2020 Town Council Meeting.
3. Approve the Draft Minutes of the June 8, 2020 Special Town Council Meeting.
4. Adopt a Resolution Requesting that the County of Santa Clara Board of Supervisors Consolidate a General Municipal Election to be Held on November 3, 2020 with the State-wide Presidential General Election to be Held on that Date Pursuant to Section 10403 of the Elections Code and Authorizing Other Related Actions. **RESOLUTION 2020-025**
5. Approve Town Council Meeting Schedule For 2020-21 Fiscal Year.
6. Authorize the Town Manager to Execute an Agreement with the Los Gatos Chamber of Commerce to Provide a Subsidy for the Los Gatos Chamber of Commerce to Manage the Town's Visitors Information Center and Assist with Related Community Vitality Initiatives in an Amount Not to Exceed \$55,000.
7. Authorize the Town Manager to Execute a Second Amendment to Extend the Existing Agreement for Cablecasting and Livestreaming Services with KCAT-TV until August 31, 2020 while Town Staff and KCAT Representatives Finish Negotiating Terms for a New Five-Year Agreement.
8. Approve an Amendment to the Classification Plan to Create a Flexibly Staffed Equipment Mechanic Job Series and Correct the Title of Assistant Parks and Public Works Director.
9. Local Government Planning Support Grant Program Funds
  - a. Adopt a Resolution to Authorize Application for, and Receipt of, Local Government Planning Support Grant Program Funds. **RESOLUTION 2020-026**
  - b. Authorize FY 2020/21 Revenue and Expenditure Budget Adjustments in the Amount of \$150,000 to Recognize Receipt and Expenditure of California Department of Housing and Community Development Grant Funds.
10. Authorize the Town Manager to Execute a First Amendment to the Agreement with Kimley-Horn and Associates, Inc., Modifying the Scope and Increasing the Total Compensation by \$139,430.32 for a Total Contract Amount not to Exceed \$339,430.32 for Engineering Design for the Winchester Boulevard Class IV Bikeway Project (CIP# 411-813-0240).
11. Adopt a Resolution to Adopt a List of Projects for Fiscal Year 2020/21 Funded by State Senate Bill 1 (SB1), The Road Repair and Accountability Act of 2017. **RESOLUTION 2020-027**
12. Receive the Final Report on the Wildland Urban Interface (WUI) Area Hazardous Vegetation (Brush) Abatement Annual Program for 2020.

Consent Items – continued

**MOTION: Motion by Vice Mayor Spector** to approve the Consent Items, inclusive of the Desk Item for item #4. **Seconded by Council Member Sayoc.**

**VOTE: Motion passed unanimously.**

### **VERBAL COMMUNICATIONS**

Maria Ristow

- Thanked the Town for coordinating virtual meetings. Requested that the Town continue to utilize teleconferencing capabilities after the Shelter-in-Place Order is lifted.

Sue Farwell

- Thanked the Town for the quick installation of K-rail downtown. Requested K-rail spaces be maintained by the adjacent business and requested the Council consider paying for the cost of supplying temporary power to businesses during Public Safety Power Shutoffs (PSPS) from the Economic Recovery Fund, if necessary.

Catherine Somers

- Requested the Town take additional actions to support local business, including signage, and social media messages regarding COVID-19 safety precautions, portable bathrooms on Grays Lane, music, street pole banners, and additional bike racks. Asked for the Town's support of an open-air market in August.

Abby Harowitz

- Commented regarding the time between the death of George Floyd and a proclamation by the Town to stand in solidarity with the Black community, and expressed concern that there is no commitment to action.

### **PUBLIC HEARINGS**

13. Consider Approval of Amendments and Introduce the Draft Ordinance by Title Only to Amend Chapter 29 (Zoning Regulations) of the Town Code Regarding Vehicle Sales, Town Wide. Town Code Amendment Application A-20-003. Applicant: Town of Los Gatos.

Sean Mullin, Associate Planner, presented the staff report.

Mayor Jensen opened public comment.

No one spoke.

Mayor Jensen closed public comment.

Public Hearing Item #13 – continued

Council discussed the matter.

**MOTION:** Motion by Council Member Sayoc to approve the amendments and introduce the draft Ordinance by title only to amend Chapter 29 (Zoning Regulations) of the Town Code regarding Vehicle Sales. **Seconded** by Council Member Rennie.

**VOTE:** Motion passed unanimously.

Town Clerk Neis read the title of the ordinance.

14. Authorize the Following Actions for Landscape and Lighting Assessment Districts No. 1 and 2:
- a. Adopt a Resolution Confirming the Diagram and Assessments and Levying and Authorizing Collection of Assessments for Landscape and Lighting Assessment District No. 1-Blackwell Drive Benefit Zone. **RESOLUTION 2020-028**
  - b. Adopt a Resolution Confirming the Diagram and Assessments and Levying and Authorizing Collection of Assessments for Landscape and Lighting Assessment District No. 1-Kennedy Meadows Benefit Zone. **RESOLUTION 2020-029**
  - c. Adopt a Resolution Confirming the Diagram and Assessments and Levying and Authorizing Collection of Assessments for Landscape and Lighting Assessment District No. 1-Santa Rosa Heights Benefit Zone. **RESOLUTION 2020-030**
  - d. Adopt a Resolution Confirming the Diagram and Assessments and Levying and Authorizing Collection of assessments for Landscape and Lighting Assessment District No. 1-Vasona Heights Benefit Zone. **RESOLUTION 2020-031**
  - e. Adopt a Resolution Confirming the Diagram and Assessments and Levying and Authorizing Collection of assessments for Landscape and Lighting Assessment District No. 1-Hillbrook Drive Benefit Zone. **RESOLUTION 2020-032**
  - f. Adopt a Resolution Confirming the Diagram and Assessments and Levying and Authorizing Collection of assessments for Landscape and Lighting Assessment District No. 2-Gemini Court Benefit Zone. **RESOLUTION 2020-033**

Stefanie Hockemeyer, Executive Assistant, presented the staff report.

Mayor Jensen opened public comment.

No one spoke.

Mayor Jensen closed public comment.

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SUBJECT: Minutes of the Town Council Meeting of June 16, 2020

DATE: June 18, 2020

Public Hearing Item #14 – continued

Council discussed the matter.

**MOTION: Motion by Council Member Sayoc** to authorize the actions for Landscape and Lighting Assessment Districts No. 1 and 2 as contained in the staff report, inclusive of the Desk Item. **Seconded by Mayor Jensen.**

**VOTE: Motion passed unanimously.**

#### **OTHER BUSINESS**

15. Postpone the Extension of School Bus Service with Santa Barbara Transportation Corporation Doing Business as Student Transportation of America for the 2020/21 School Year.

Ying Smith, Transportation and Mobility Manager, presented the staff report.

Mayor Jensen opened public comment.

No one spoke.

Mayor Jensen closed public comment.

Council discussed the matter.

**MOTION: Motion by Council Member Rennie** to cancel the school bus service with Santa Barbara Transportation Corporation doing business as Student Transportation of America. **Seconded by Mayor Jensen.**

**VOTE: Motion passed unanimously.**

#### **ADJOURNMENT**

The meeting adjourned at 7:47 p.m.

Submitted by:

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/s/ Jenna De Long, Deputy Clerk